## Accessing Accounts Receivable Modules

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This guide describes the modules associated with the inflow of funds. It is intended for general users.

These modules track the records affecting inflow of funds.

## Orders

Order records show sales. They generate revenue and accumulate costs. Management can view them with granularity for transaction-level budgeting and profitability analysis. The level of information and the tools available in the Orders module is controlled by user access privileges.

## Invoices

Invoice records transfer revenue to the General Ledger. Users can build invoices manually or they can use the tools available at the order level.

## Receipts

Receipt records show actual cash inflows. Receipt records are either applied to invoices (Accounts Receivable) or they are recorded against vendor refunds (Purchases). Receipts can also be applied directly to one or more General Ledger accounts. For example, a deposit from an owner might be recorded against the Owner's Capital Investment account.

Learn more about A/R in aACE in the <u>Invoice Management</u> (https://aace6.knowledgeowl.com/help/invoicemanagement) section.