Notification Automation Preferences

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This guide explains how to adjust the automated notification preferences. It is intended for advanced users.

aACE preferences allow system administrators and certain advanced users to control when notifications are sent about certain activities. Shown below are the default notification settings for sales and purchasing oversight, order payments, and production.

Note: If your workflows require additional notification options, contact <u>aACE Support</u> or your aACE partner about customized notification settings.

Sales and Purchasing Oversight Notifications

- Navigate from Main Menu > Accounting > Accounting Preferences > Accounting Settings tab, then click Edit.
- 2. In the Oversight Notifications section, mark or clear the flags as needed, then click **Save**.

ACE Acco	unting Pre	eference	S				
Chart of Account	Chart of Accounts Accounting Settings		Billing & Payment Terms	Code Designations	Currency Conversion	Period Management	
Purchasing				Inventory			
Default Payment Method Auto-generate pending vendor credit memos for returns.			COGS Method	Manage landed cost.			
CHECK	✓ Show "Invalid PO" indicator for POs printed while pending.			FIFO	Prevent inter-office COGS transactions.		
	Auto-open OOP	expense purchases.	Credit card purchases remain pending.		Update job costs with inventory	actual cost.	
Check Processing				Timesheets			
Checks Layout	Check Direction	Signature	JPEG or PNG	Generate GL entries from	n timesheets upon closing. Posts the I	abor expense to accrued wages.	
3-Part Top	Face Up			 Generate GL entries 	for overhead allocations.		
invoicing					e purchase for each office.		
Invoicing	Lise tay rates fro	m onlar when inuni	in	Commissions		a province.	
Default Payment Method	Use tax rates fro			Commissions	e purchase for each office.	S III orders	
			ing. ems have different tax profiles.	Commissions		S In orders	
Default Payment Method				Commissions	s will turn on commissions calculation		
Default Payment Method	 Round taxes at t 			Commissions	s with turn on commissions calculation Send a notice for the following:		
Default Payment Method CHECK Date Management	Round taxes at t			Commissions Commissions Commissions Coversight Notification	Send a notice for the following: than for orders over		
Default Payment Method CHECK Date Management Update Order Date to Update PO Date to too	Round taxes at t	he line item if line it		Commissions Chable commissions. Dat Oversight Notification An order's margin is less A purchase exceeds its P	send a notice for the following: than for orders over	: over,	
Default Payment Method CHECK Date Management Update Order Date to Update PO Date to too Update Shipment Deliv	Round taxes at t today on open. day on open.	he line item if line it		Commissions Chable commissions. Dat Oversight Notification An order's margin is less A purchase exceeds its P	Send a notice for the following: Send a notice for orders over O by more than for POs texceeds its estimated cost by 2	: over,	
Default Payment Method CHECK Date Management Update Order Date to Update PO Date to too Update Shipment Deliv	Round taxes at t today on open. day on open. very Date to today when to Vendor Invoice Date	he line item if line it		Commissions ✓ Enable commissions. The Oversight Notification A order's margin is less A purchase exceeds its F ✓ A statement shipping co	Send a notice for the following: than for orders over O by more than for POs it exceeds its estimated cost by ane exceeds000.00	: over,	

Order Payment and Production Notifications

Additional preferences are found in the Management Preferences module. Navigate from

Main Menu > Internal > Management Preferences.

Order Payment Notification

The payment notification preference specifies whether order managers will receive a notification when a payment is received.

- 1. From the Management Preferences module, go to the **Order Entry** tab, then click **Edit**.
- 2. In the Orders section, mark or clear the flag, then click **Save**.

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							New 🖶 🛛 Edit 🖋 Delete 🗶	Print 🗟 🛛 Actions
ACE Man	agement Pre	eferences	S					
Branding	Order Entry Bil	ling Pro	curement	Production	Shipping			
Orders								
Pending Order Label Default Order Rec Type		Sales Order L	Sales Order Layout Production Order Layout			Validations		
Quote	SALES	Price-Based	Defa	Default		Invoice amount must match order.		
Allow multiple order	record types. Users can select	"Sales", "Production"	, or custom order type	es when creating order		Shipment quantity must m		
	er on save. Select this if orders			-		Order balance must be zer		
					Do not ship more than ord	ered.		
Open / Closed (O/C)		pending and voided	orders hidden from se	arch results by default.				
) by default. Select this to have	pending and voided	orders hidden from se	sarch results by default.				
Fnable back order m) by default. Select this to have nanagement.		orders hidden from se	arch results by default.				
Enable back order m Send order manager) by default. Select this to have nanagement. r a notification when payment i	s received.						
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Production Notifications

Production notification preferences help ensure clear communications for job assignments and task completion.

- 1. From the Management Preferences module, go to the **Production** tab, then click **Edit**.
- 2. In the Jobs section and Tasks section, mark or clear the flags as needed, then click **Save**.

🗧 😑 Managemer	ent Preferences				
0	New 💠 Edit 🖋 Delete 💥 Print 🗟 Actions 🛪				
aACE Management Preferences					
Branding Order Entry Billing Procurement Production	Shipping				
Jobs	Job Automation				
Schedule sub-jobs before the parent job. Manage goo tasks sequentiary: Send assignment notice on creation. Send assignment notice on open.	Auto-dose production jobs. Auto-dose jobs when all tasks are complete. Auto-dose jobs when all tasks are complete. Auto-dose jobs when they are fully costed. Auto-apply Inventory costs on receipt (incoming shipments or purchases, depending on the transaction). Auto-apply production cost on close. Auto-dose order job.				
Tasks Notify assigner when task is completed.	Task Automation Mark as incomplete on start date. Select this to have new tasks default to this behavior. This behavior can be changed on a task-by-task basis.				
Inventory	Time				
Baddfush inventory entry. Require bin selection in Shipping Log and Jobs. Validate available inventory balance. Validate bin inventory balance. Default Replenishment Target O Default Replenishment Threshold O	Generate time entries from call dialog. Allow time to be posted to closed jobs from Timesheets. The maximum hours for a timesheet is:				
	Cancel Save				