Understanding Discontinued Line Item Codes

Last Modified on 08/01/2023 4:27 $\rm pm\,EDT$

This guide explains the effects and constraints of using the Discontinued flag for line item codes. It is intended for general users.

The Discontinued flag for an <u>inventoried line item code (https://aace6.knowledgeowl.com/help/overview-of-line-</u> <u>item-codes</u>) (LIC) removes the item from all automatic inventory replenishment processes:

- 1. Navigate from Main Menu > Order Setup > Line Item Codes.
- 2. Use the <u>Quick Search (https://aace6.knowledgeowl.com/help/using-the-quick-search-bar)</u> bar to find and select the desired inventoried LIC.
- 3. At the detail view, navigate to the **Inventoried Item tab** > **Inventory Management tab**.
- 4. Click Edit.
- 5. Mark the **Discontinued** flag and click **Save**.

•						Line Item (Codes							
🗏 🔷 Record: 5 of 492											New 🖶 Edi	t 🖋 🛛 Delete 🗙	Print 🖶 🔺	ctions ;
Code: TB-FRNCH3				J'Apprends: I Learn French 3rd Edition							AC			TIVE
Inventoried Item	Setup										Notices 🔒	Tasks 🔽	Emails 🔀	Docs
General Info				Unit Info						Defau	It Value for Order	Item Addt'l	Info	
Type	Est Unit O	ost	Price	Net Wt	Gross Wt	L 1	N Н	Est Shi	p Cost	Can b	e bundled with Tea	cher's Edition.		×
Textbook	29.	99	35.99	1.5	1.5	10	7 1		5.99					
Manufacturer	Mfr Part #		MSRP	SKU		MOQ	Sale Case Qt	ty UOM						
			39.99	61414455	F		15	Each						
Inventory Balances	Options (2) Custo	om Prices	(1) Ver	ndors (4)	Invento	ry Manage	ement	Phote	os (1)				
nventory Replenishme	ent for Office	s									Default Bins			
Q Office	On Hand	Available	Total	% of Target	Target	Replenist	Method	Fro	om		Office	Default Bin	Return Bin	
IA <	100	100	100	100%	100	25	5			^ FK	IA <	WH-1A	WH-1A	
> MWRO	0	0	0							P _R	> MWRO	C-MWRO	C-MWRO)
										~				
nventory Replenishme			-								Inventory Set			
Bin	On Hand	Available	Total	% of Target	Target	Replenist	Method	Fro	pm	^	Cycle Q1	Next	Serial	
											Track by Mfr		enalized	
											Perishable		iscontinued)
	100	100	100							~	Special Order		rop Ship	
	100	100	100											

Marking the Discontinued flag means that if the item would normally be put on backorder, aACE instead displays a message that a backorder is not allowed, and the order is kept in Pending status for your team to review. To progress the order, they could:

- Change that LIC to an acceptable upgrade or alternative
- Reduce that LIC's quantity of units on the order
- Manually purchase additional units of that item

• Edit the LIC and clear the Discontinued flag

Discontinued LICs and Deactivated LICs

aACE can automatically <u>deactivate an LIC (https://aace6.knowledgeowl.com/help/deactivating-a-line-item-code)</u> when:

- It is flagged as Discontinued.
- Its Total inventory balance is zero.
- Its final shipping record is marked as Shipped.
- It has no other active references (e.g. it's *not* listed on any bill of materials or as an upgrade/alternative for another LIC).

If a unit of a discontinued item is later returned by a customer, aACE will automatically reactivate the LIC record, keeping the Discontinued flag still marked. That returned item could then be included on other orders.

When subsequent orders again reduce the Total balance to zero, the LIC record would again be automatically deactivated.