## Deactivating Notice Setups

This guide explains how to deactivate notice setups. It is intended for system administrators.

If your team members are receiving too many system notices, you can easily reduce that number by configuring aACE to not send unneeded notices:

1. Navigate from Main Menu > System Admin > Notice Setups.

		Notice Setups				6
🔶 Record: 5						Π
Notice	e Setups					
0					Q	•
i Setup	Setup Name		Team	Status		
> 40000	Job Assigned		Fulfilment	ACTIVE	اھ 🔴	-
> 40001	Task Assignment		Fulfilment	ACTIVE	اتر 🔴	-
> 40002	Task Completion		Fulfilment	ACTIVE	۳. 🔴	-
> 40003	Shipment Received		Shipping	ACTIVE	۴ 🔴	-
> 40004	aACE Suggestion Notice		System Admin	ACTIVE	۳ 🔴	-
> 40005	Refund Request		A/R	ACTIVE	ج 🔵	-
> 40006	Job Updated From Order		Fulfilment	ACTIVE	ج 🔵	-
Show All	Related Records 🔻				-	

- 2. Select the desired system event.
- 3. At the detail view menu bar, click Actions > Deactivate Notice Setup > Deactivate.

Notice Setup Details	Notices 🔒 Tasks 🖬				
Setup Info	Notice Template				
Team >	Notice Title aACE User Suggestion				
System Admin					
X aACE Notice Single User Completion	Notice Message				
x Email Allow archiving days after completion. SMS Email Setup Notes	< <introduction>&gt; Module: &lt;<modulecode>&gt; Process: &lt;<processname>&gt; Layout: &lt;<layoutname>&gt; Suggestion: &lt;<othernotes>&gt;</othernotes></layoutname></processname></modulecode></introduction>				

Note: Another way to improve the functionality of notices is to create an additional team

(https://aace6.knowledgeowl.com/help/setting-up-teams), then configure who receives certain messages.