Updating GL Accounts & Activity for Line Item Codes

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This guide explains how to update a line item code's GL accounts and activity. It is intended for advanced users.

You can manually adjust the GL accounts and activity associated on your line item codes (LICs).

Update GL Account for LICs

Each LIC requires a GL account relationship. To update the revenue, cost, and inventory GL accounts for a single LIC, go to the detail view and the Setup tab:

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You can also update multiple LICs at one time from the list view:

- 1. Filter the LIC module list view to display all LICs that should be assigned to an account.
- 2. Click Admin Actions () > Update Revenue / Cost / Inventory Acct for List.

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Technology TB Technology TB	RI T-8	Student Tablet, 7" Screen	ITM-INV	LearnWright Inc.	100	44	Update Volume Discount Logic for List
Technology TB	21.0	Student Tablet, 8" Screen	ITM-INV	LearnWright Inc.	100	69	Update Volume Commission Logic for
	BLT-8C	Student Tablet, 8" Case	ITM-INV	Aperture	115	79	Update Revenue Acct for List Update Cost Acct for List Update Inventory Acct for List
Technology TE	ECH-B	Electronic Whiteboard Mounting Kit	ITM-INV	Aperture	9	(
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Technology TB	BLT-7C	Student Tablet, 7" Case	ITM-INV	Aperture	105	44	
Technology TE	ECH-201	Multimedia Projector	ITM	Aperture	0	0	Update Tax Automation Setting for List Update Tax Code for List
Technology TE	ECH-401	AutoScore® Multiple Choice Test Scanner	ITM	LearnWright Inc.	0	0	
Technology TB	BLT-9	Student Tablet, 9" Screen	ITM-INV	LearnWright Inc.	375	3	Add BOM to List Remove BOM from List
Technology TB	BLT-9C	Student Tablet, 9" Case	ITM-INV	Aperture	236	99	
Technology TE	ECH-401b	AutoScore® Multiple Choice Test Scanner	ITM	LearnWright Inc.	0	0	Add Options to List Remove Options from List
Technology TE	ECH-D2	Electronic Whiteboard Stand	ITM-INV	Aperture	43	36	
Technology TE	ECH-E4	Electronic Whiteboard Deluxe Remote	ITM-INV	Aperture	61	61	Add Pate Cards to List
st Totals					1,144	442	Remove Rate Cards from List
							Set Preferred Vendor for List Add Vendors to List Remove Vendors from List
							Add Offices to List Remove Offices from List
							Admin Export

- 3. Click Select.
- 4. At the GL account selector, locate and select the account number the LICs should be assigned to, then click **Save**.

Update GL Activity for LICs

aACE tracks an LIC's GL account activity through GL transactions. To update a GL account's activity, <u>reset the GL account</u> (https://aace6.knowledgeowl.com/help/reassigning-gl-account-from-line-item-code-for-list) for the desired GL transactions.