

Overview of Teams

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This guide provides an overview of the Teams module. It is intended for system administrators.

aACE teams are groups of team members used to effectively communicate using [aACE notices](https://aace6.knowledgeowl.com/help/working-with-notices) (<https://aace6.knowledgeowl.com/help/working-with-notices>). Teams are highly customizable to support your business needs. For more information on creating teams, including editing teams and other helpful workflows, refer to [Creating and Editing Teams](https://aace6.knowledgeowl.com/help/setting-up-teams) (<https://aace6.knowledgeowl.com/help/setting-up-teams>).

To access a team from the Main Menu, go to Internal > Teams, then select a team record.

1. Notice Setups

You can [create notice setups](https://aace6.knowledgeowl.com/help/managing-notice-setups) (<https://aace6.knowledgeowl.com/help/managing-notice-setups>) and [specify an entire team](https://aace6.knowledgeowl.com/help/reassigning-notice-setups-to-different-teams) (<https://aace6.knowledgeowl.com/help/reassigning-notice-setups-to-different-teams>) as the recipient. Any notice setups assigned to the current team are listed in the Notice Setups section.

You cannot create a new notice setup from a team record. Instead, you must use the [Notice](#)

[Setups module](https://aace6.knowledgeowl.com/help/overview-of-notice-setups) (<https://aace6.knowledgeowl.com/help/overview-of-notice-setups>).

2. Team Members

Team members [assigned to the team](https://app.knowledgeowl.com/kb/article-preview/id/6298e03d161ced634969e278/aid/6298e04798bdb56d5939f751#editing-an-existing-team) (<https://app.knowledgeowl.com/kb/article-preview/id/6298e03d161ced634969e278/aid/6298e04798bdb56d5939f751#editing-an-existing-team>) are displayed in the Team Members section.
