

# Overview of Disbursement Items

Last Modified on 11/15/2023 2:12 pm EST

This guide provides an overview of the Disbursement Items module. It is intended for general users.

Items on your [disbursement](https://aace6.knowledgeowl.com/help/overview-of-disbursements) records appear in the Disbursement Items module. aACE lists all these items in an organized list format for easy viewing.

To access the Disbursement Items module, navigate from Main Menu > Accts Payable > Details > Disbursement Items. This module only has a [list view](https://aace6.knowledgeowl.com/help/overview-of-the-list-view)

(<https://aace6.knowledgeowl.com/help/overview-of-the-list-view>).

Disbursement	Company	Bank Account	GL Account	Purchase	Invoice	Amount	Adjustment	Total	Status
> 50000	Hewlett Packard	1115	2101	> 50001	2212150	18,400.00	0.00	18,400.00	POSTED
> 50001	PenCo	1115	2101	> 50002	984616666	1,640.00	0.00	1,640.00	POSTED
> 50002	Hewlett Packard	1115	2101	> 50003	6494344	92.00	0.00	92.00	POSTED
> 50003	Office Place	1115	2101	> 50004	N/A	10,000.00	0.00	10,000.00	POSTED
> 50004	FedEx	1115	2101	> 50005	1241159	80.97	0.00	80.97	POSTED
> 50005	Aperture Technologies	1115	2101	> 50009	9453235	20,100.00	0.00	20,100.00	POSTED
> 50006	LearnWright Inc.	1115	2101	> 50010	965584	358,961.00	0.00	358,961.00	POSTED
> 50007	Pewter Anderson Publishing	1115	2101	> 50011	8549	2,874.45	0.00	2,874.45	POSTED
> 50008	Office Place	1115	2101	> 50012	N/A	10,000.00	0.00	10,000.00	POSTED
> 50011	Aperture Technologies	1115	2101	> 50014	489161	1,999.95	0.00	1,999.95	POSTED
> 50013	Office Supply Depot	1116	2101	> 50015	9484113	3,279.20	0.00	3,279.20	POSTED
> 50014	Hewlett Packard	1115	2101	> 50016	95120	10,000.00	0.00	10,000.00	POSTED
> 50015	Office Supply Depot	1115	2101	> 50018	14936	51.96	0.00	51.96	POSTED
> 50016	Aperture Technologies	1115	2101	> 50019	83859	51.96	0.00	51.96	POSTED
> 50017	Aperture Technologies	1115	2101	> 50020	49856	51.96	0.00	51.96	POSTED
> 50018	Annamac Meadows Publishing	1115	2101	> 50021	1028802	299.96	0.00	299.96	POSTED
> 50019	Annamac Meadows Publishing	1115	2101	> 50022	104203	299.96	0.00	299.96	POSTED
> 50020	American Express	1115	2151	> 50023		35.00	0.00	35.00	POSTED
> 50021	Office Place	1115	2101	> 50024	N/A	10,000.00	0.00	10,000.00	POSTED
> 50023	Textbook Emporium	1115	2101	> 50026	11939	29.99	0.00	29.99	POSTED
> 50024	Annamac Meadows Publishing	1115	2101	> 50027	945623	675.00	0.00	675.00	POSTED
> 50025	Office Place	1115	2101	> 50028	N/A	10,000.00	0.00	10,000.00	POSTED

You can use the Go-To links (>) to view related the related disbursements and [purchases](https://aace6.knowledgeowl.com/help/overview-of-purchases). You can also search the listed disbursement items using the [Quick Search bar](https://aace6.knowledgeowl.com/help/using-the-quick-search-bar) or locate records using the search links in the module footer.