

# Overview of GL Accounts

Last Modified on 12/28/2023 11:54 am EST

This guide provides an overview of the GL Accounts module. It is intended for advanced users.

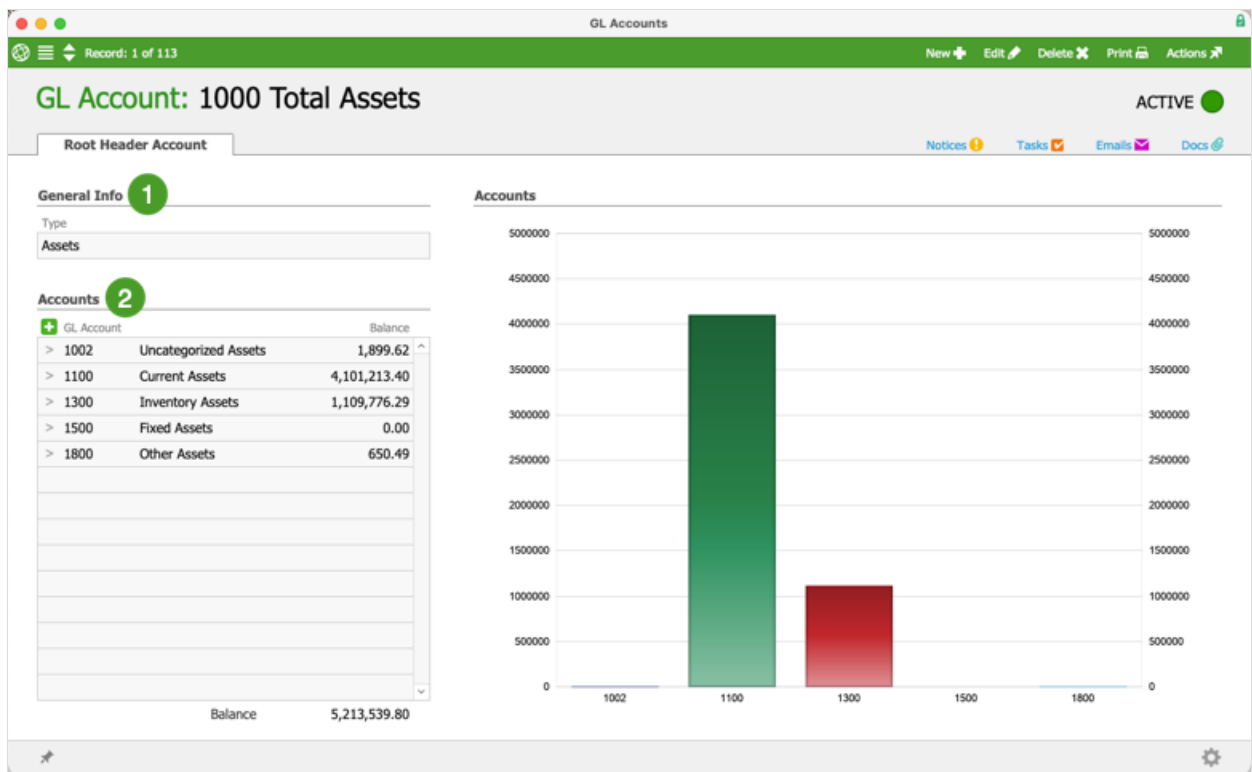
The General Ledger (GL) Accounts module shows your chart of accounts. You can click any of the Go-To links (>) for your accounts to view more detailed information. aACE supports the three organizational account types: root header, header, and detail. You can create a new account at any time in this module.

For more in-depth information about aACE GL accounts, please refer to our guide [Understanding the aACE Chart of Accounts](https://ace6.knowledgeowl.com/help/understanding-the-ace-chart-of-accounts) (https://ace6.knowledgeowl.com/help/understanding-the-ace-chart-of-accounts).

To access the GL Accounts module, navigate from Main Menu > Accounting > GL Accounts.

## Root Header Accounts

Root header records begin the root level of your chart of accounts.



## 1. General Info

The General Info section shows the GL account's type (i.e. assets, cash, cost of sales, equity, expenses, inventory, liabilities, other expenses).

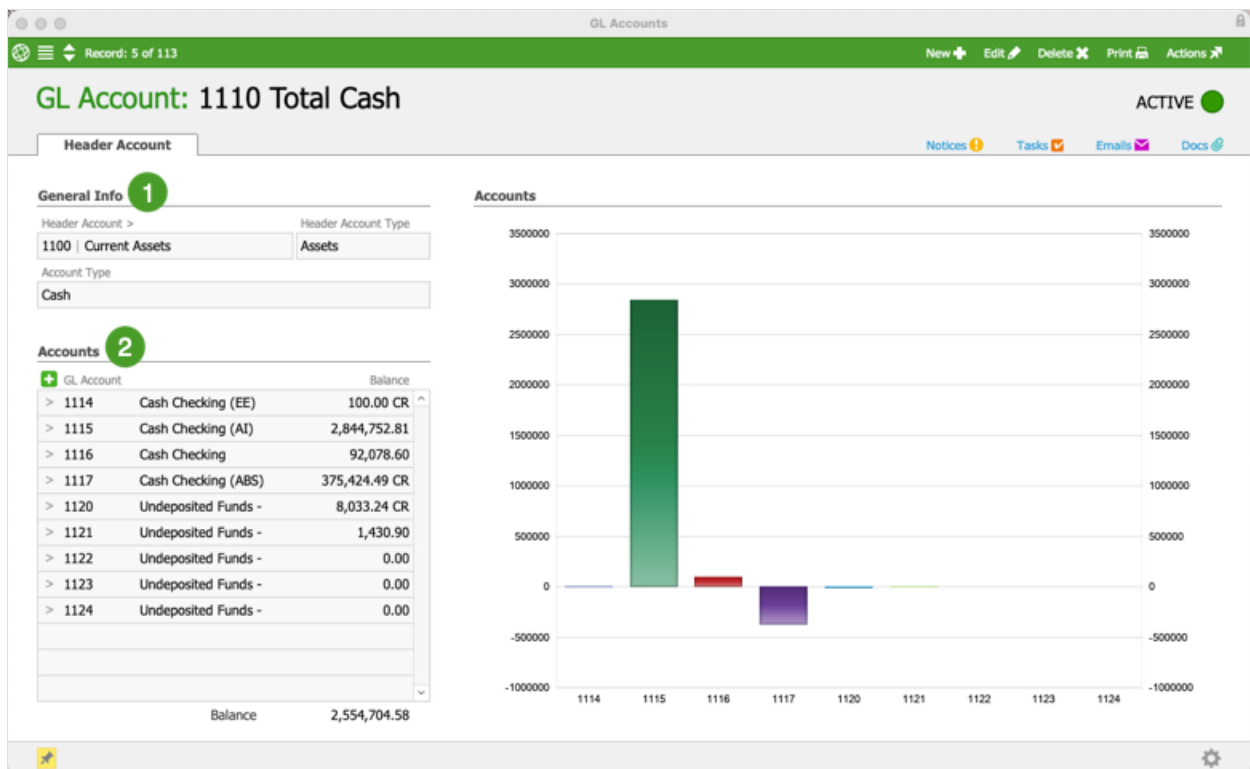
## 2. Accounts

aACE lists all the GL accounts that are directly under the root header account. This typically includes header accounts, but detail accounts without a header account can appear here as well.

The Accounts section also displays a visual graph of the listed accounts' values.

## Header Accounts

Header account records show information relating to their detail accounts. Header accounts can also have other header accounts below them.



## 1. General Info

Header accounts will always have a root header account. The General Info section for header accounts displays the account and account type above your header account. aACE

also provides the account type for the current header account you are viewing.

## 2. Accounts

Any accounts with the header account directly above them will appear in the Accounts section. These accounts are also included in a visual graph showing the values of the accounts.

## Detail Accounts

Detail account records display their account history and activity.

**GL Account: 1115 Cash Checking (AI)** ACTIVE

**General Info** 1

Cash  Credit Card  Bank

Header Account > 1110 | Total Cash Header Account Type Cash

Cash Flow Section Account Number Account Balance

Cash 12345678999 2,844,752.81

**Statement History** 2

Date	Status	Book Balance	Rec Error
> 06/30/23	CLEARED	2,971,368.96	0.00
> 05/31/23	CLEARED	2,975,038.74	0.00
> 03/10/23	CLEARED	3,085,065.33	0.00

**Monthly Activity** 3

Check Register 4

Timeframe	Amount
> Nov 23	778
> Oct 23	8,571
> Sep 23	3,196
> Aug 23	-15,539
> Jul 23	126,378
> Jun 23	-253,670
> May 23	-10,000
> Apr 23	-115,771
> Mar 23	982,747
> Feb 23	100,340
> Jan 23	0
> Dec 22	-10,000

Bar chart showing monthly activity from Nov 22 to Nov 23. The Y-axis ranges from -600,000 to 1,200,000. The chart shows a significant positive spike in March 2023.

### 1. General Info

You can view the detail account's header account, cash flow, account number, and account balance. Additionally, you can designate a detail account as a cash, credit card, or bank account by marking the relevant flags.

### 2. Statement History

aACE displays the detail account's statement history. You can view the date, status, and bank balance of each statement. aACE also provides a Go-To link (>) for the bank statement record, making it easy to review further details.

### 3. Monthly Activity

The Monthly Activity tab records the monthly amounts for the detail account. You can click the Go-To link (>) next to the activity month to view the related general ledger entry. aACE also shows the monthly activity in a visual graph format.

### 4. Check Register

The Check Register tabs holds all deposit or withdrawal transactions relating to the detail account. You can click the Go-To link (>) for the a transaction's related record to review more specific details.

**GL Account: 1115 Cash Checking (AI)** ACTIVE

**General Info** Cash  Credit Card  Bank

Header Account: **1110 | Total Cash** | Header Account Type: **Cash**

Cash Flow Section: **Cash** | Account Number: **12345678999** | Account Balance: **2,844,752.81**

**Statement History**

Date	Status	Book Balance	Rec Error
> 06/30/23	CLEARED	2,971,368.96	0.00
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**Monthly Activity** | **Check Register**

Date	Transaction ID	Reference	Notes	Reconciled	Deposit	Withdrawal	Value	Status
08/25/23	> DISB-50417		Office Place; September 2023 Rent			10,000.00	10,000.00 CR	●
08/22/23	> DISB-50416		Office Place; 84792564			10,000.00	10,000.00 CR	●
08/04/23	> GJ-50332		Deposit		4,873.54		4,873.54	●
07/28/23	> GJ-50328		Deposit		23,682.56		23,682.56	●
07/27/23	> DISB-50412		Office Place; 84792564			10,000.00	10,000.00 CR	●
07/20/23	> GJ-50323		Deposit		16,397.26		16,397.26	●
07/12/23	> GJ-50320		Deposit			1,000.00	1,000.00 CR	●
07/07/23	> DISB-50400		Industrial Supply Inc			952.35	952.35 CR	●
07/07/23	> DISB-50401		Home Reno Store			1,185.18	1,185.18 CR	●
07/07/23	> DISB-50402		Sink Parts USA			577.14	577.14 CR	●
07/07/23	> DISB-50403		Deluxe Windows & Solar			35,351.51	35,351.51 CR	●
						Total Uncleared	<b>126,616.15 CR</b>	
						Est Bank Balance	2,971,368.96	

Limit-To Office: