

Understanding the Statement of Cash Flows Report

Last Modified on 07/13/2026 12:07 pm EDT

This guide explains the Statement of Cash Flows report and configuring your general ledger accounts for accurate reporting. It is intended for advanced users.

The Statement of Cash Flows shows how cash moves through your business during a reporting period. It focuses on actual cash received and paid and helps you understand:

- Where cash is coming from
- How cash is being used
- Whether operations are generating cash
- How investing and financing activities impact cash balances

Understanding the Cash Flow Section

The accuracy of the Statement of Cash Flows depends on the Cash Flow Section field configuration. The value in the Cash Flow Section field determines where activity from that account is reported in the Statement of Cash Flows.

The following table lists example cash flow sections and their associated account types. Consult your company accounting department for your organization-specific account type.

Cash Flow Section	Account Types
Cash	Checking Accounts, Savings Accounts, Petty Cash, Undeposited Funds
Accounts Receivable	Accounts Receivable, Customer Receivables, Inter-Company Receivables
Prepaid Expenses	Prepaid Insurance, Prepaid Rent, Prepaid Service Contracts
Inventory	Raw Materials, Work in Process, Finished Goods, Merchandise Inventory
Depreciation and Amortization	Accumulated Depreciation, Accumulated Amortization

Cash Flow Section	Account Types
Fixed Assets	Buildings, Equipment, Vehicles, Furniture, Fixtures
Other Assets	Security Deposits, Long-Term Deposits, Miscellaneous Assets
Accounts Payable	Vendor Payables, Trade Payables
Accrued Expenses	Accrued Payroll, Accrued Taxes, Accrued Interest
Other Liabilities	Customer Deposits, Deferred Revenue, Sales Tax Payable
Financing Activity	Notes Payable, Lines of Credit, Long-Term Debt, Owner Equity Transactions
Income Statement	Revenue, Cost of Goods Sold, and Expense Accounts

Updating the Cash Flow Section for General Ledger Accounts

You can use the aACE Advanced Search to locate general ledger accounts that do not have a value in the Cash Flow Section field:

1. From the Main Menu, go to **Accounting > GL Accounts**.
2. Select the **Search Options icon** (), then select **Go to Advanced Search**.
3. Locate the Cash Flow Section field, then enter an asterisk (*).

The asterisk search operator tells aACE to search for general ledger accounts that have a value in the Cash Flow Section field.

GL Accounts

1 Total

Find Requests

New Request

Delete Request

Perform Find

Cancel Find

Layout: GLACCT:ed Search

View As:

Matching Records: Include Omit

Insert: Operators

Advanced Search

Record ID

Created

Last Edited

Last Edited By

Last Modified

General Ledger Accounts

Account Rec Type

GL Account ID

GL Account Name

Section

Status

General Info

Account Type

Cash

Credit Card

Bank

Cash Flow Section

Account Balance

Header Account

Header GL Account ID

GL Account Name

Account Type

Related Vendor

(Credit Card Accounts)

Company Type

Company

Abbr

Group

Subgroup

Status

4. In the Matching Records section, select **Omit**.
The Omit preference tells aACE to remove the general ledger accounts with values in the Cash Flow Section field from the list.

GL Accounts

1 Total

Find Requests

New Request

Delete Request

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Layout: GLACCT:ed Search

View As:

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Insert: Operators

Advanced Search

Record ID

Created

Last Edited

Last Edited By

Last Modified

General Ledger Accounts

Account Rec Type

GL Account ID

GL Account Name

Section

Status

General Info

Account Type

Cash

Credit Card

Bank

Cash Flow Section

Account Balance

Header Account

Header GL Account ID

GL Account Name

Account Type

Related Vendor

(Credit Card Accounts)

Company Type

Company

Abbr

Group

Subgroup

Status

5. Select **Perform Find**.

Updating the Cash Flow Section for a Single Account

To update the cash flow section for a GL account:

1. From the Main Menu, go to **Accounting > GL Accounts**.
2. Select the GL account you want to configure, then select **Edit**.
3. In the Cash Flow Section dropdown, select the correct cash flow section value.
4. Select **Save**.

Updating the Cash Flow Section for Multiple Accounts

You can update the Cash Flow Section field for multiple accounts from the GL Accounts list view:

1. From the Main Menu, go to **Accounting > GL Accounts**.
2. Use the Quick Search bar to locate the list of GL accounts you want to update.
3. Select **Edit > Update Cash Flow Section for List**.
4. Enter a value, then select **Update**.

Generating the Statement of Cash Flows Report

After you have configured the Cash Flow Section field for your general ledger accounts, you can generate the Statement of Cash Flows report.

1. From the Main Menu, go to **Accounting > GL Accounts**.
2. Select **Print > Statement of Cash Flows**.
3. Enter the filter dates.

GL Accounts

Record: 1 of 113

New Edit Delete Print Actions

GL Accounts

Sorted by Account ID

Account	Account Name	Header	Account Type	Cash Flow Section	Balance	Status	
> 1000	Total Assets		Assets		6,713,379.35	ACTIVE	
> 1002	Uncategorized Assets	1000	Assets	Other Assets	1,249.75	ACTIVE	
> 1100	Current Assets	1000	Assets		4,711,302.08	ACTIVE	
> 1101	Uncategorized Current Assets	1100	Assets	Other Assets		ACTIVE	
> 1110	Total Cash	1100	Cash		2,226,636.01	ACTIVE	
> 1114	Cash Checking (EE)				100.00	CR ACTIVE	
> 1115	Cash Checking (AI)				2,461,889.38	ACTIVE	
> 1116	Cash Checking (MWRO)				92,078.60	ACTIVE	
> 1117	Cash Checking (ABS)				485,395.84	ACTIVE	
> 1120	Undeposited Funds - Cash				154,134.14	ACTIVE	
> 1121	Undeposited Funds - MC/V				4,029.73	ACTIVE	
> 1122	Undeposited Funds - Ames					ACTIVE	
> 1123	Undeposited Funds - Debit					ACTIVE	
> 1124	Undeposited Funds - E-Ch					ACTIVE	
> 1200	Total Receivables	1100	Receivables		2,484,666.07	ACTIVE	
> 1201	Uncategorized Receivables	1200	Receivables	Accounts Receivable		ACTIVE	
> 1202	Accounts Receivable	1200	Receivables	Accounts Receivable	870,982.56	ACTIVE	
> 1250	Inter-Office Receivables	1200	Receivables		1,613,683.51	ACTIVE	
> 1251	Due from AI (A/R)	1250	Receivables	Accounts Receivable	1,613,683.51	ACTIVE	
> 1252	Due from EE (A/R)	1250	Receivables	Accounts Receivable		ACTIVE	
> 1253	Due from MWRO (A/R)	1250	Receivables	Accounts Receivable		ACTIVE	
> 1300	Inventory Assets	1000	Inventory		1,999,638.51	ACTIVE	

Filters

From

Through

1/1/26

3/31/26

Entity

Office(s)

Cancel

Print

Show All

Constrain to B/S Accounts

Constrain to I/S Accounts

Related Records

4. Enter an entity or select an office, if applicable.
5. Select **Print**.